

DA Computers Ltd - RMA Request Form

Instructions on obtaining an RMA number;

Please complete all boxes – incomplete forms will not be processed

Email your complete form to returns@dacomputers.com or fax to 0116 2999545

Section 1 – Your Details

Title (Mr, Mrs etc)		First Name		Surname	
Daytime Tel No.		Home Tel		Fax No.	
Address					
Email Address					

Section 2 – Product Details

Invoice Number		Invoice Date	
Stock code		Product Description	
Fault Description			
Is fault intermittent (Yes / No)		Windows Version used (98/2000/XP)	
Technical Support Case Reference given to you			

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DA Computers official use only

Date Received		Staff Member	
Customer RMA		DAC-Base fault part #	
RMA Issued Y/N		Date of RMA Issue	
Date goods received back		Goods received complete ?	
Replaced or credit			
Notes			